



STATE OF MAINE
DEPARTMENT OF AGRICULTURE, CONSERVATION AND FORESTRY
OFFICE OF THE COMMISSIONER
22 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0022

PAUL R. LEPAGE
GOVERNOR

WALTER E. WHITCOMB
COMMISSIONER

October 21, 2015

Dear Prospective 2016 Agricultural Trades Show Participant:

Please join the Maine Department of Agriculture, Conservation and Forestry as we celebrate 75 years of the Maine Agricultural Trades Show at the Augusta Civic Center, on January 12, 13, and 14, 2016. Continuing the long standing tradition, this year's show is a great opportunity for the agricultural community to come together to share in the celebration of progress of Maine agriculture. It is also an opportunity to plan for the future as you and others display the latest trends and innovations in the agricultural industry. The goal of this Trades Show is to provide an educational experience and provide an opportunity for Maine agriculture industry to connect and grow. We look forward to working with the associations and exhibitors to make this 2016 show a great success!

Show coordinator Samantha Howard is especially excited to offer this year's application online. Exhibitors can register for a booth space, make payments and receive up to date information on booth and meeting space requirements all online. To apply for exhibit space at the 2016 Maine Agricultural Trades Show, please visit, www.regonline.com/main eag tradesshow. Please fill out the online application as accurately and in as much detail as possible. This year, a paper application is still available to those who would prefer it. Please call 207-287-3491 if you need to request a copy.

Any one business or group of businesses may apply for a maximum of six (6) spaces. Agricultural organizations will be limited to one (1) space at a reduced rate. NOTE: Exhibiting is restricted to companies offering products or services **directly** related to agricultural production or marketing. The fee for each 8' x 10' commercial exhibit space is \$375.00. The fee for nonprofit agricultural organizations is \$225.00. These fees do not include the cost of any electrical hookups, tables and chairs. There will be an additional charge of \$40.00 for each electrical hookup, \$15.00 for each table, and \$5.50 for each chair. Wireless internet access is available through the Augusta Civic center.

Please register no later than Friday, November 20th, 2015. Applications received after the deadline will not be considered. Due to the increasing popularity of the show and demand for space, payment for booth space is due **IN FULL** with your completed application. Please make your payment online at the time of registration or send a check made out to: Treasurer, State of Maine. Space will be reserved on a first-come-first-served basis. We will notify you – in writing – if your application is accepted. Once space becomes full, we will put additional names on a waiting list. Once the floor is filled, if you are not chosen, payment will be immediately returned to you.

If you have questions or need assistance, please do not hesitate to contact Samantha Howard, Agricultural Promotions Coordinator, at (207) 287-7620 or by e-mail at Samantha.Howard@maine.gov. We look forward to seeing you in Augusta, January 12th-14th, 2016.

Sincerely,

Walter E. Whitcomb
Commissioner